



**THE WINDOW ART GALLERY** at the Kingston School of Art  
ksoa@kingston.net  
www.ksoa.info  
613-549-1528

### ARTIST'S APPLICATION TO EXHIBIT

Name or Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ PC: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

#### Eligibility:

Any local or regional, emerging to established artist may apply. All two-dimensional media accepted, including drawing, painting, printmaking, photography, collage, paper/fiber/textile and mixed media. Two-dimensional art must be framed and/or ready to hang with wire or other appropriate sturdy mounting materials. Three-dimensional art will also be accepted and must be sturdy, freestanding and/or ready to hang as outlined for two-dimensional art. Applications for performance, sound and video art will also accepted. Please note you would need to provide your own equipment as we do not presently have the equipment necessary. Please send video with application.

#### Include the following with all applications:

A minimum of 3 and a maximum of 6 current, representational examples of your work in .pdf or .jpg format (minimum 72pixels/maximum 300pixels). Please include one detailed image. The .pdf & .jpg files may be submitted as email attachments or on a CD. We regret that these CDs cannot be returned unless we are provided with a stamped self addressed envelope.

A document with the following information for each art example:

Title, Medium(s), Dimensions, Price (if applicable)

Maximum 150 - word narrative including biographical info and/or artist's statement  
Include any other information (articles, website address etc.) that the committee may find useful.

Title of exhibit/display or performance: \_\_\_\_\_

Number of pieces: \_\_\_\_\_ Sizes: \_\_\_\_\_

Describe the exhibit/display or performance: \_\_\_\_\_

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\*Exhibit/display applications should be made a minimum of three months in advance.

Dates requested: \_\_\_\_\_ to \_\_\_\_\_  
day/month /year day/month /year

Are you represented by a gallery? \_\_\_\_\_

Will you be available to attend the reception if given an exhibition? \_\_\_\_\_

How did you hear about us?

- Newspaper
- Our website
- Other website: \_\_\_\_\_
- Other: \_\_\_\_\_

We are a not-for-profit volunteer run gallery. Please help us by adding your comments and suggestions below. Our goal is to provide you with pleasant and helpful experience while exhibiting your artwork with our gallery. Thank you...

Comments/suggestions:

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**Submit to:**

**In person or by mail:**

Attention: Gallery Committee  
The Window Art Gallery  
C/o Kingston School of Art  
647a Princess Street  
Kingston, ON  
K7L 1E4

**By email:** ksoa@kingston.net

OFFICE USE ONLY
Approval granted / denied
By:
Date: