KSOA Community Art Studio Program

Registration and Policies

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fee: $100 per 5 month term (Sept to Dec., Jan. to June)

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**Individuals registered in the Kingston School of Art’s Community Art Studio program agree to the following policies.** Failure to follow these policies will result in termination of studio privileges and/or access.

**SPECIAL COVID-19 Requirements**: **Everyone entering the KSOA, must wear a mask, sign in, complete a health assessment form, and use hand sanitizer (available at both doors). Inside the building, please keep 6 feet apart as much as possible and keep you mask on for the entire time you are in the building. Wash your hands or use hand sanitizer frequently. At this time, no food or drink can be consumed in the building, although you may bring a water bottle.**

Community Art Studio members will be given an orientation to the space.

Community Art Studio members must be at least 16 years old.

Payment must be received at the time of registration.

Fee refunds: No refunds will be given after the start of each term, i.e. Sept. 1 and Jan. 1.

Community Art Studio program times are available when at least one of the studios is not being used for a scheduled class or workshop, and when the KSOA office is open.

Instruction is not available during community studio times. Community art studio members must have experience in the area in which they are working and be self-sufficient.

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Community Art Studio members must check in and out with the office staff every time they use the studio.

Alcohol, recreational drugs, and smoking are not permitted in the KSOA. Smoking is not permitted outside within 3 meters of the KSOA entrances.

Please take any food waste home with you.

Place recyclables in the appropriate grey and blue bins.

Please use no-odor solvents if you’re using oil paints.

Do not use any KSOA equipment if you are not familiar and comfortable with its use. Specifically, the printing presses and other printmaking facilities are not to be used unless there are at least two experienced printmakers present.

Community Art Studio areas are shared with others. Everyone is expected to respect the work needs, privacy and concentration of others. Please keep your own work area consolidated.

Any auditory entertainment must be kept at a level that is agreeable to everyone in the studio at any given time. Headphones are recommended.

Clean up your own work area and common areas you have used, e.g. sink, bathroom, kitchen area. Community Art Studio members should begin cleaning up 15 minutes prior to the end of the Community Studio session, i.e. 15 min. before the KSOA office will be closing or before a scheduled class will be starting.

The Kingston School of Art (including its staff and volunteers) is not responsible for damaged, lost, or stolen personal articles.

Community Art Studio members who use the facilities at the Kingston School of Art do so at their own risk and assume all responsibility and liability for loss or injury while working on the premises.

Work left at the KSOA longer than 30 days after the end of the 5 month term will be considered abandoned.

Community Art Studio member signature:

I agree to the above: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

October, 2020.