

KSOA Community Studio Program

Registration and Policies

Name: _____

Address: _____

Phone No.: _____ Email: _____

Term: _____ Fee: \$100 per 5 month term (Feb to June; Sept to Jan.)

Receipt No. _____ or PayPal

Individuals registered in the Kingston School of Art's Community Studio program agree to the following policies. Failure to follow these policies will result in termination of studio privileges and/or access.

Community Studio artists will be given an orientation to the space.

Community Studio artists must be at least 16 years old.

Payment must be received at the time of registration.

Fee refunds: No refunds will be given after the start of each term, i.e. Feb. 1 and Sept. 1.

Community Studio Program times are available when at least one of the studios is not being used for a scheduled class or workshop, and when the KSOA office is open.

Instruction is not available during community studio times. Community studio artists must have experience in the area in which they are working and be self-sufficient.

Community Studio artists must check in and out with the office staff every time they use the studio.

Alcohol, illegal drugs, and smoking are not permitted in the KSOA. Smoking is not permitted outside within 3 meters of the KSOA entrances.

Please take any food waste home with you.

Place recyclables in the appropriate grey and blue bins.

Please use no-odor solvents if you're using oil paints.

Do not use any KSOA equipment if you are not familiar and comfortable with its use.

Community Studio areas are shared with others. Everyone is expected to respect the work needs, privacy and concentration of others. Please keep your own work area consolidated.

Any auditory entertainment must be kept at a level that is agreeable to everyone in the studio at any given time. Headphones are recommended.

Clean up your own work area and common areas you have used, e.g. sink, bathroom, kitchen area. Community Studio artists should begin cleaning up 15 minutes prior to the end of the Community Studio session, i.e. 15 min. before the KSOA office will be closing.

The Kingston School of Art (including its representatives) is not responsible for damaged, lost, or stolen personal articles.

Community studio artists who use the facilities at the Kingston School of Art do so at their own risk and assume all responsibility and liability for loss or injury while working on the premises.

Work left at the KSOA longer than 30 days after the end of the 5 month term will be considered abandoned.

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Community Studio Program Participant signature:

I agree to the above: _____

Date: _____